

UAE Visa application form (friends & relatives)

flydubai

To be completed by the guarantor in BLOCK LETTERS.

1. Type of visa being applied for

Short term single (30 days)

Long term single (90 days)

Short term multiple (30 days)

Long term multiple (90 days)

All visas are valid for 59 days from date of issue to enter Dubai and are non-extendable.

2. flydubai booking reference

3. Full name of passenger (as per passport)

4. Guarantor's details in the UAE

Full name

Relationship with the passenger

Address

Building _____ Street _____

City _____ Country _____

Mobile number with international dialling code _____

Work telephone with international dialling code _____

Home telephone with international dialling code _____

E-mail address _____

5. Passenger's home country details

Address

Building _____ Street _____

City _____ Country _____

Mobile number with international dialling code _____

Work telephone with international dialling code _____

Home telephone with international dialling code _____

E-mail address _____

6. Passenger's professional details

Name of business/employer _____

Address of business/employer _____

Occupation/designation _____

7. Passenger's personal details (as per passport) (Note: Arab nationals to mention names and place of birth in Arabic)

Nationality _____ Previous nationality (if any) _____

Full name (first, middle and last name) _____

Father's name (first, middle and last name) _____

Mother's name (first, middle and last name) _____

Gender Male Female Marital status Single Married Widowed Divorced

Husband's name (married females only) _____

Religion _____

Latest educational qualification _____

Main language spoken _____

Date of birth (dd-mm-yyyy) _____

Place of birth City _____ Country _____

8. Passenger's passport details

Type Ordinary _____ Diplomatic / Official _____

Passport number _____

Issuing government _____

Place and date of issue Place _____ Date _____

Expiry date _____

9. Names of other members travelling with the passenger on this trip

Name (first, middle, last)	Passport no.	Relationship
1.		
2.		
3.		

10. Documents to be submitted along with the application:

Document	Office use
1. Copy of guarantor's passport with a valid UAE residence visa with minimum 03 months validity at the time of application.	
2. Copy of a valid and paid booking for round trip on flydubai for the passenger (to be submitted at the time of collecting the UAE visa).	
3. Copy of passenger's passport valid for 06 months at the date of travel.	
4. Recent copy of passenger's passport sized colour photograph with a white background measuring 4.3 cm x 5.5 cm.	
5. Labour contract of the guarantor and a letter from guarantor's company attesting that he/she is a proprietor or employee along with job title, length of employment and salary. Minimum monthly earnings of AED 5,000 for 30-day short term visas for immediate family and relatives, AED 7,000 for 90-day long term visas for immediate family and relatives, AED 7,000 for 30-day short term visas for friends and AED 14,000 when requesting 90-day long term visas for friends.	
6. Security deposit of AED 2,500 per passenger, which is refundable upon presentation of proof of exit by submitting pages of passenger's passport with entry/exit stamp from the UAE.	

11. From time to time we may send you, and the passenger, information and special offers from flydubai and our trusted partners. Please tick the box if you would like to receive this type of information Yes No

12. Please tick the box if you would like the passenger to receive an M-Visa (additional charges apply, AED 25 per visa). Yes No

13. Have you read the terms and conditions? Yes No

Please sign and date the application:

I _____, as guarantor, have read and understood and accept all flydubai Visa Application Form Terms and Conditions and would like flydubai to make a visa application on behalf of the passenger. I will be fully responsible in case of any violation of the terms and conditions by me, as guarantor, or by the passenger. Furthermore, I authorise the GFDRA-D to take any appropriate action on my UAE residence visa in case of the passenger violating regulations of the GFDRA-D, including overstaying in the UAE.

Guarantor's Signature: _____ Date: _____

IMPORTANT: A visa fee is non-refundable. Overstaying the visa validity will invite heavy fines and penal action. There will be no waiver on any grounds.

Terms and conditions

1. This visa application facility (“Visa Application”) is only open to UAE residents with minimum monthly earnings of AED 5,000 for 30-day short term visas for immediate family and relatives, AED 7,000 for 90-day long term visas for immediate family and relatives and for 30-day short term visas for friends and AED 14,000 when requesting 90-day long term visas for friends, to act as a guarantor (“Guarantor”) for their immediate family members (parents, siblings, spouse and children), extended family and friends travelling to Dubai with flydubai (“Passenger”) and fulfilling the eligibility criteria set out by the General Directorate of Residency and Foreigners Affairs – Dubai (herein referred to as “GDRFA-D”). The visitor must travel in and out of Dubai only on flydubai flights.
2. The visa processing time is approximately 4 to 5 working days, subject to GDRFA-D processing timeframes and the volume of applications.
3. Issuance and approval of visas are solely regulated by GDRFA-D and governed by its rules and regulations, which are amended from time to time, subject to the Passenger fulfilling the eligibility criteria. The rules and regulations of the GDRFA-D are subject to change without notice.
4. All Passengers seeking flydubai’s Visa Application services must hold a paid return booking with flydubai. flydubai shall not be held responsible or liable for Passengers who are unable to travel because of flydubai policy or any cause or circumstance beyond the control of flydubai.
5. Guarantors are required to complete the flydubai Visa Application Form accurately and submit it with the applicable fee and specified documentation (“flydubai Visa Application Form”). Passengers must hold a valid passport (of at least 6 months) and comply with the flydubai Visa Application Form Terms and Conditions.
6. flydubai does not accept any responsibility for the accuracy of the information supplied in the flydubai Visa Application Form. Incomplete, fraudulent or duplicate applications will be disregarded.
7. The decision to grant or refuse a visa is the sole prerogative of the GDRFA-D. flydubai shall not be liable to the Passenger and/or Guarantor for any loss or damage which may be suffered as a result of the rejection of the passenger’s application and flydubai shall be discharged of all its obligations hereunder.
8. The decision of GDRFA-D on any Visa Application is final. In the event that a Visa Application is rejected, the Visa Application fee will not be refunded. No reason will be given and no follow-up correspondence will be entered into.
9. Issuance of Visa or approval of the Visa Application does not give the Passenger the right to enter Dubai. Right of entry is at the sole discretion of the immigration officer at Dubai International Airport who is a representative of the GDRFA-D. In the event that entry into Dubai is denied by the GDRFA-D for any reason whatsoever, flydubai shall not be liable to the Passenger and/or Guarantor in any manner whatsoever.
10. All GDRFA-D regulations apply, and in the event that the Visa Application is deemed invalid or cancelled due to any GDRFA-D regulation or order, flydubai shall not be liable in any manner whatsoever to the Passenger and/or Guarantor.
11. flydubai agrees to take all reasonable measures to ensure that information provided by the Guarantor on the flydubai Visa Application Form shall remain confidential. However, flydubai will not be liable for any unauthorised access by any means to that information.
12. flydubai reserves the right to add, alter or vary the flydubai Visa Application Form Terms and Conditions and/or flydubai policies including its Conditions of Carriage at any time without notice or liability, and all Passengers and/or Guarantors availing of the Visa Application service shall be bound by them.
13. These flydubai Visa Application Form Terms and Conditions shall be governed and construed in accordance with the laws of the UAE. Any claims or disputes arising in relation to the flydubai Visa Application Form Terms and Conditions shall be subject to the exclusive jurisdiction of the courts of Dubai.
14. The Guarantor expressly declares that he or she understands these Visa Application Form Terms and Conditions and is an individual applying in their own capacity on behalf of the Passenger and not as a company or a professional or commercial entity.
15. If the Guarantor has opted to receive an M-Visa, the Guarantor shall be notified of the GDRFA-D’s decision through an e-mail message which, if a visa is granted, will include an original e-Visa document. The Guarantor will also, if a visa is granted, receive an SMS notification containing the same barcode printed on the original visa document in a 2D format.
16. If the Guarantor has not opted out of receiving marketing materials, flydubai may use the Guarantor’s/Passenger’s personal information to identify other products and services that might be of interest to the Passenger and/or Guarantor and to market additional goods, services and special offers from flydubai, its affiliates and its third party business associates. Guarantors can choose not to allow flydubai to use or disclose their personal information by indicating their preference on the flydubai Visa Application Form.
17. The Passenger as bearer of a short term or long term visa is not allowed to work, paid or unpaid. If this clause is violated, the Passenger and/or Guarantor are solely responsible to pay any penalty charges and agree to indemnify flydubai against any liability which flydubai may incur as a result of such violation. The GDRFA-D has the

discretion to take any action, which it deems appropriate against the Guarantor's UAE residence visa for such violation.

18. Single entry visa permits the holder to use it only once (single) for entry to Dubai. Once the passenger departs from Dubai, he or she cannot re-enter with the same visa. Multiple entry visas are valid for multiple entries and the holder can re-enter Dubai as per visa validity.

Visa type	Validity after entry	Number of entries	Extension
Short term single	30 days from arrival date	Single	Yes
Long term single	90 days from arrival date	Single	Yes
Short term multiple	30 days from 1st entry	Multiple	Yes
Long term multiple	90 days from 1st entry	Multiple	Yes

19. flydubai will not be responsible for any fines or penalties that may be imposed on the Passenger and/or Guarantor by the GDRFA-D. The Guarantor/Passenger indemnifies flydubai against any such costs and/or expenses which flydubai may incur as a result of the Visa Application.
20. In the event that the Passenger does not leave the UAE by the visa expiry date, or is involved in any administrative, financial, medical, legal or other issue which adversely affects flydubai, all related fines, charges or costs may be deducted from the visa deposit at flydubai's sole discretion and the balance amount (if any) will be forfeited.
21. The Visa Application shall not constitute, create or give effect to a joint venture, principal/agency relationship or formal representation of any kind between flydubai and the Passenger and/or Guarantor and neither party shall have the right to bind the other without the other's express prior written consent.
22. The Guarantor/Passenger indemnifies flydubai, and all its officers, employees, agents, partners and shareholders from any claims, liabilities, losses, costs or damages, including attorneys' fees and costs, arising out of any breach of the flydubai Visa Application Form Terms and Conditions and/or violation of the GDRFA-D regulations except where such claim, liability, loss, costs or damages are directly caused by flydubai's gross negligence or wilful misconduct.
23. The applicant has to pay AED 150 as cancellation charges for cancelling any type of visa where the application status is Approved, In process or Documents required. Furthermore, if a visa is issued, unutilised and expired, then the customer will need to get the unutilised visa cancelled in order to apply for a new visa. The visa and cancellation fees are non-refundable at all times.

24. flydubai may assist with the extension of a visa twice ("Visa Extension Application") for a Passenger for whom flydubai previously processed a successful Visa Application. However, a Visa Extension Application may only be completed on the Passenger's behalf by the initial Guarantor who applied for the Passenger's Visa Application. For the avoidance of doubt, the flydubai Visa Application Form Terms and Conditions as amended from time to time will continue to apply to any Visa Extension Application.

Refund of deposit (if applicable)

- Refund of the security deposit will be given only after confirming the Passenger's exit from the UAE, subject to no charges and/or deductions referred to in the terms and conditions above being incurred.
- Refund claim of security deposit must be made within 1 month of exit by the Passenger from the UAE, following such time it shall be forfeited.
- The original receipt of the security deposit payment must be submitted to claim a refund of the visa deposit along with a clear passport copy, visa copy and the UAE entry and exit stamps of the Passenger.

Declaration

I _____, as Guarantor, have read and understood and accept all flydubai Visa Application Form Terms and Conditions and would like flydubai to make a visa application on behalf of the Passenger. I will be fully responsible in case of any violation of the terms and conditions by me, as Guarantor, or by the Passenger. Furthermore, I authorise the GFDRA-D to take any appropriate action on my UAE residence visa in case of the Passenger violating regulations of the GFDRA-D, including overstaying in the UAE.

Guarantor's Signature _____